

VSA Annual General Meeting 2023 – Instrument of Proxy

I, _____
[Name of member]

being a member of Volunteer Service Abroad Te Tūao Tāwāhi Inc. hereby appoint:

_____ as my proxy, to vote for me on my behalf at the Annual General Meeting of VSA to be held on:

Saturday, 4 November 2023

My apology is to be recorded: Yes No

Signed this _____ day of _____ 2023.

[Signature of member]

[Supporter ID]

NOTE:

- Any absent VSA member unable to attend the AGM may appoint another member as a proxy to vote in his or her absence, and the VSA Constitution (paragraphs 12(d) i and ii), sets out the obligations and procedure concerning these types of vote at an AGM. Link to the [Constitution](#).
- This includes a stipulation that before the start of the AGM the chair of the meeting is provided written notice from the absent member that another voting member is authorised to exercise votes on their behalf. This can be anytime up until the start of the AGM.
- *However, if possible, it would assist the organisation of the AGM if you are able to return this completed proxy form to info@vsa.org.nz by 5.00pm on Thursday (2 November).*
- An absent member is also obliged to
 - Provide sufficient instruction and guidance to the authorised voting member about their preferences, and
 - Ensure they can be contacted during the meeting by the authorised voting member to ascertain their preferences if, for example, there is substantial debate about a motion and/or it has been substantively amended.